



International Relations



**UNIVERSITY OF PAVIA  
ERASMUS+ PROGRAMME  
KA107 International Credit Mobility**

**CALL FOR ERASMUS+ INCOMING TEACHING/TRAINING MOBILITY  
FROM PARTNER COUNTRIES  
academic year 2022/23**

In the framework of the Erasmus+ programme – KA107 International Credit mobility, and on the basis of the results and the funds awarded under the Erasmus+ project 2020-1-IT02-KA107-078278, the University of Pavia offers:

1. mobility grants to academic staff employed at one of the partner Universities (see attachment I) invited by one teaching staff member at the University of Pavia in order to undertake Erasmus+ staff **mobility for teaching** during the academic year 2022/23.
2. mobility grants to staff from enterprises<sup>1</sup> invited by one teaching staff member at the University of Pavia in order to undertake Erasmus+ staff **mobility for teaching** during the academic year 2022/23 (only for limited partner universities and under specific conditions – see attachment I)
3. Mobility grants to administrative or teaching staff employed at one of the available partner Universities (see attachment I) to undertake Erasmus+ staff **mobility for training** at the University of Pavia during the academic year 2022/23.

## **1. ELIGIBILITY CRITERIA**

### **1.1 MOBILITY FOR TEACHING**

The application is open to teaching staff, regardless of their country of citizenship, employed at one of the Universities listed in attachment I and whose country of residence is different from Italy.

Additionally, for some of the listed partner countries, the application is also open to staff employed in a partner country enterprise<sup>1</sup> invited by one teaching staff member at the University of Pavia

<sup>1</sup> Any public or private organisation (not awarded with an ECHE) active in the labour market or in the fields of education, training and youth can be considered as an enterprise. For example, such organisation can be:

- a public or private, a small, medium or large enterprise (including social enter-prises);
- a public body at local, regional or national level;
- a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/educational centre (at any level, from pre-school to upper secondary education, and including vocational education and adult education);
- a non-profit organisation, association, NGO;
- a body providing career guidance, professional counselling and information ser-vices.

(see attachment I for detailed information), regardless of their country of citizenship and whose country of residence is different from Italy

Teaching activity can be held in any academic field. In some Universities priority will be given to teaching programs belonging to the areas specified in attachment I.

## 1.2 MOBILITY FOR TRAINING

The application is open to administrative or teaching staff, regardless of their country of citizenship, employed at one of the Universities listed in attachment I and whose country of residence is different from Italy.

Training activity can be held in any academic field. In some Universities priority will be given to teaching programs belonging to the areas specified in attachment I.

## 2. DURATION OF THE MOBILITY

The duration must be **5 teaching/training days**, with a minimum of 8 hours of teaching or training, between the following dates: **15th February - 31st July 2023**.

## 3. MOBILITY GRANTS

Mobility grants are provided as contributions towards subsistence and travel costs, and any other costs incurred for organizing the mobility period.

**Subsistence costs** are paid at **160 Euros/day for up to the number of working days stated in attachment I**.

If needed, **one day of travel before** the first day of the teaching/training activity and **one day of travel following** the last day of the teaching/training activity shall be added to the duration of the mobility period and included in the calculation for individual support.

**The Erasmus+ grant is incompatible with other grants arising from other programs / actions financed by the European Union.**

**Travel costs** are paid according to distance travelled. The distance is one way - from the location of the sending organisation to that of the receiving organisation (see attachment I)

A specific contribution for teaching or administrative staff with disabilities or specific requirements can be awarded on the basis of the additional costs necessary for the mobility.

Mobility grants will be paid within 45 days of the end of the teaching or training period, provided that the participant has handed the following documents into the International Relations Office at the University of Pavia:

- Certificate issued by the hosting responsible person at the University of Pavia confirming that the mobility activity took place
- Travel documents (flight tickets, boarding passes)

The University of Pavia provides to the incoming staff an insurance covering accidents, civil liability and other guarantees provided for by European legislation for staff in Erasmus mobility.

#### 4. ONLINE APPLICATION AND DEADLINE

In order to apply the applicant must:

1. Get in contact with the responsible professor/office at the University of Pavia for his/her home institution (see attachment I)
2. Agree the **Erasmus+ Mobility Agreement**, available online, with the hosting professor/office. The professor/office will consider how the visit fits with their plan of work and academic timetables. If the professor/office agrees to host the applicant, the Erasmus+ Mobility Agreement will be approved and signed.

**The form must be signed by the applicant, the Head of his/her Department, and the hosting Professor/office at Unipv. The mobility agreement lacking the requested signatures will not be taken into consideration.**

3. Complete the online application form at <https://internazionale.unipv.eu/en/erasmus-teaching-staff-from-extra-eu/> uploading the following attachments:

- **Curriculum vitae**
- **Erasmus+ Mobility agreement** signed by the applicant, the Head of his/her Department, and the hosting Professor/office at Unipv
- **Passport with at least 6 months of validity**
- **Document proving that the applicant will be employed at the sending Institution/enterprise until the end of the teaching/training mobility**

Applications without attachments or lacking the requested signatures will not be taken into consideration.

It will be possible to submit applications within 3 different deadlines:

|                        | <b>Application deadline (by 12:00 noon)</b> | <b>Selection results available from</b> | <b>Mobility to be carried out starting from</b> | <b>Mobility to be carried out before</b> |
|------------------------|---|---|---|--|
| <b>FIRST DEADLINE</b>  | 10 <sup>th</sup> February 2023              | 15 <sup>th</sup> February 2023          | 15 <sup>th</sup> February 2023                  | 31 <sup>st</sup> July 2023               |
| <b>SECOND DEADLINE</b> | 31 <sup>st</sup> March 2023                 | 7 <sup>th</sup> April 2023              | 12 April 2023                                   | 31 <sup>st</sup> July 2023               |
| <b>THIRD DEADLINE</b>  | 2 <sup>nd</sup> May 2023                    | 12 <sup>th</sup> May 2023               | 17 May 2023                                     | 31 <sup>st</sup> July 2023               |

#### 4. EVALUATION AND SELECTION

The selection will be made by a Committee designated by the Rector of the University of Pavia, on the basis of the evaluation of the Erasmus+ mobility agreement.

The following criteria will be taken into consideration:

1. The overall objectives and the expected results of the mobility
2. The consistency and compatibility with the area priorities shown in attachment I. Priority will be given to applications which are more compatible with the area defined for each destination
3. The impact of the activities of future cooperation and development of further cooperation project between the two institutions
4. For teaching activities: if they will be integrated in the academic offer of the University of Pavia;
5. For teaching activities: If they will lead to the production of new didactic material

In case of equal evaluation between two candidates, priority will be given to those candidates who have not been assigned in the past an Erasmus staff mobility grant for the same destination.

The Committee reserves the right to check the validity of declarations and supporting documents. False statements may lead to exclusion from the selection process and the award of the scholarship.

Each applicant will be notified about selection results and the grant in due time, via the email address provided in the application.

Selected applicants must then officially accept the awarded grant following the International Relations Office instructions.

Finally, selected applicants must sign a grant agreement detailing the awarded grant and mutual rights and obligations concerning the assigned Erasmus+ mobility before their arrival in Pavia.

## 5. PERSONAL DATA TREATMENT

Personal data submitted by the applicants will be used solely for application and selection procedures and institutional aims, and will be treated in accordance with the European General Data Protection Regulation no. 2016/679 art. 13.

## 6. INFORMATION

For further information please visit <https://internazionale.unipv.eu/en/erasmus-teaching-staff-from-extra-eu/> or contact [erasmus.staff.mobility@unipv.it](mailto:erasmus.staff.mobility@unipv.it).

Pavia, data del protocollo

THE RECTOR  
Francesco Svelto  
(digitally signed document)