**STAFF MOBILITY FOR TEACHING[[1]](#endnote-1)**

**MOBILITY AGREEMENT**

Planned period of the teaching activity: **from** *[day/month/year]* **till** *[day/month/year]*

**Number of teaching days** (*minimum* ***5*** *days excluding travel days*):**………**

**The Teaching Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F*] |  | Academic year | **2016/2017** |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Birzeit University** | | |
| Erasmus code[[4]](#endnote-4) |  | Faculty/Department |  |
| Address |  | Country/ Country code[[5]](#endnote-5) | Palestine |
| Contact person  name and position | Dr. Amir Khalil,  Officer of the  External Academic  Relations | Contact person e-mail / phone | **External.relations**  **@birzeit.edu** |
| Type of enterprise:  NACE code[[6]](#endnote-6)  (if applicable) | 85 - EDUCATION | Size of enterprise  (if applicable) | ☐<250 employees  ☐<250 employees |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **ARISTOTLE UNIVERSITY** | | |
| Erasmus code  (if applicable) | **G THESSAL01** | Faculty/Department |  |
| Address | University Campus,  GR-54124,  Thessaloniki | Country/ Country code | GREECE - GR |
| Contact person, name and position |  | Contact person e-mail / phone |  |
| Type of enterprise:  NACE code [[7]](#endnote-7)  (if applicable) | 85 - EDUCATION | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **PROPOSED MOBILITY PROGRAMME**

**Main subject field[[8]](#endnote-8):** ………………….

**Level** (select the main one): Short cycle (EQF level 5) **☐**; Bachelor or equivalent first cycle (EQF level 6) **☐**; Master or equivalent second cycle (EQF level 7) **☐**; Doctoral or equivalent third cycle (EQF level 8) **☐**

**Number of students** at the receiving institution benefiting from the teaching programme: ………………

**Number of teaching hours** (minimum 8 per week)**:** …………………

**Language** of instruction: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Content of the teaching programme per day:**  1st day:(*date:*….…………….) Content:……………………………………………………………………………………  2nd day:(*date:*………….……) Content:………………………………………………………………………………..  3rd day:(*date:*………….……) Content:…………………………………………………………………………………  4th day:(*date:*…………….…) Content:………………………………………………………………………………..  5th day:(*date:*………….……) Content:……………………………………………………………………………….. |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[9]](#endnote-9) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The teaching staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution**  Name of the responsible person ***(Offcier of the External Academic Relations)***:  Signature and stamp: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person ***(Head of the School/Dean of the Faculty)***:  Signature and stamp: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives.. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-6)
7. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-7)
8. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-8)
9. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-9)